

Travel Consultant, Noosa, QLD

beyond the blue - Australia

We are a boutique tour operator based in Noosa, Queensland, specialising in itineraries for international travellers to Australia, New Zealand, and the South Pacific Islands. Central to who we are is our commitment to delivering bespoke itineraries through client engagement and support along with genuine care and transparent communication. As an independent operator we don't use a set formula – each itinerary is customised to meet the travellers wishes. We advise and book transport options, the best time of year, touring routes, activities and stop over suggestions.

Job Brief

We are looking for a Travel Consultant to become a valued team member to grow our collective success, who is passionate about travelling and enjoys crafting bespoke itineraries for our high-end clients. You will be working as part of an inclusive and collaborative team, working alongside talented and experienced colleagues who will listen and will value your input. We are a flexible employer who understands the need for a work/life balance.

Responsibilities

- Plan and sell transportations, accommodations, insurance, and other travel services
- Engage with clients to determine their needs and advise on appropriate destinations, activities, transport, travel dates, costs and accommodation
- Provide relevant information, brochures and publications (travel info, local customs, maps, regulations, visa requirements, events etc) to travellers
- Book transportation, make hotel reservations and collect payment/fees
- Be the 'in-country' contact when the clients arrive
- Deal with occurring travel issues and changes
- Attend travel seminars to remain updated with tourism trends
- Enter data into Tour Writer and maintain client files
- Network with suppliers

Requirements and Skills

- Proven work experience as a Travel Agent/Consultant with an in-depth knowledge of Australia
- A positive 'can-do' attitude
- Be a confident problem solver
- Have excellent communication skills and the ability to clearly and effectively communicate and negotiate with high-end clients

- Have a strong work ethic in an industry that is seasonal, understanding that although sometimes they will be expected to work outside work hours, that we will always ensure employees have down time and flexibility.
- Will have good knowledge and skill using the Microsoft Office 365 suite with the ability to learn new computer systems
- Desire to learn new skills and undertake professional development
- Attention to detail is a key requirement
- Live in Australia and have a valid work visa
- Strong sales skills and commercial awareness with a CRM mindset
- Hold a Degree in Hospitality, Travel, Tourism, Business, or relevant field desirable but not required

Benefits

- Competitive Salary
- Travel to ATEC events around Australia
- Local office offering hybrid and flexible work arrangements
- We provide all computer hardware including all software etc, and the set-up of any Home Office
- Professional and ongoing development